

**Shanghai High School International Division
Foreign Affairs Office**

989 Baise Road, Shanghai, China 200231

Contact Persons: Helen Hu, Dan Lu

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Math Teacher, Middle School

Vacancy: 2

JOB SUMMARY

With fully equipped facilities, a rigorous study schedule, high morale, and exceptional education standards, Shanghai High School is one of China's most reputable schools.

The Mathematics curriculum at Shanghai High School International Division is designed to make Math fun and exciting by lighting up students' minds in the classrooms, and to make teaching and learning a more exciting and rewarding experience for both learners and teachers. Through daily homework assignments, creative classes, projects and regular examinations, students will gain a basic understanding of how Mathematics knowledge is acquired, analyzed, and utilized in the fields of Mathematics.

APPLICATION INFORMATION

- Job Start Date: Aug. 20th, 2018
- Apply Until: No closing date, position open until filled
- All Applicants should attach
 - ◇ a cover letter
 - ◇ a résumé
 - ◇ a copy of passport ID page

- ✧ a copy of highest degree diploma authenticated
- ✧ a copy of relevant certificate/license authenticated
- ✧ a recent passport photo of yourself with a white background
- ✧ a no criminal record authenticated

QUALIFICATIONS

- Bachelors Degree in relevant subject area
- Masters preferable
- Minimum of 120-hour TEFL/TESOL certificate
- Teaching License preferred
- Experience teaching A-Level, IB, AP or SAT relevant subject in an international school preferred
- Excellent knowledge of the content and pedagogy

ESSENTIAL FUNCTIONS

- Abide by the teachers' rules and regulations, attend orientations, staff meetings, parents' meetings, and participate in educational activities on time.
- Provide support to schools/principals as designated
- Understand and respect the Chinese moral and the school's cultural heritage
- Encourages students to set and maintain standards of classroom behavior
- Strives to implement by instruction and action the school's philosophy of education and instructional goals and objectives
- Strives to maintain and improve professional competence
- Attends staff meetings and orientations
- Performs other related duties as requested or assigned

SALARY INFORMATION

- Basic monthly salary: \$2,500-\$3,700/month
- Annual bonus provided
- Visa Expense covered
- Transportation Subsidy provided

All applicants will be considered; however, only selected applicants will be interviewed. Selected candidates will be contacted within two weeks of application, and a telephone/Skype interview may be required for further assessment.